

**WOODBINE SHOPPING CENTRE  
SPECIALTY LEASING APPLICATION FORM**

I would like to lease a                      10 x 10 area floor space                           retail cart    

- 10 x 10 space is leased on a daily or weekly basis. Vendor must provide a professional display.
- Retail carts are leased on a monthly basis. A professional cart is included in the rental fee; additional fixtures and props must be provided by the Vendor.

Term/Dates Requested: \_\_\_\_\_

**COMPANY INFORMATION** (All sections must be completed)

Name of Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Vendor's Business/GST #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Company's Web Site: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Business name to appear on signs: \_\_\_\_\_ (Applies to retail cart only)

\*\* Please take note you will be separately invoiced for these mandatory signs once you start your business.

Please attach a brief statement describing the following:

1. The background/history of the business.
2. Previous business location.
3. Products/services to be promoted.
4. Product price range.
5. Return/refund policy.
6. Please attach list/pictures of items to be sold.
7. Please attach a picture of the fixtures to be used to showcase your promotion.

Please forward this completed application form and required information by mail, fax or email:

Woodbine Shopping Centre  
500 Rexdale Blvd., Mall Management Office  
Etobicoke, Ontario M9W 6K5  
Fax: (416) 675-1543 Email: [peter.mccallion@avisonyoung.com](mailto:peter.mccallion@avisonyoung.com)

Once your application is approved, a leasing contract will be mailed to you. A copy of an insurance certificate with liability of two million dollars, with **Avison Young Real Estate Management Services and 2058790 Ontario Ltd** as the additional insured, along with the signed contract must be submitted to the Woodbine Shopping Centre Management Office no later than five business days before your commencement date with post dated payment for your term.

A confirmation, along with a Woodbine Centre floor plan which indicates your display location, will be sent to you to confirm your booking after all the required documents have been received.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For cancellation of your booking, please sign below and return this application 5 business day before your commencement date to advise the Mall Management. Cancelling your booking without notice to the Mall Management will affect your credit of any future bookings.

Date of notification of booking cancellation: \_\_\_\_\_ Signature: \_\_\_\_\_